



Membership Policies

Southern Forest Heritage Museum

Long Leaf, LA

Membership Types

Individuals and families may purchase personal memberships and businesses may purchase corporate memberships.

Duration

Personal and corporate memberships are valid for one calendar year from date of purchase. The membership card will denote the date of purchase, expiration date, and named member.

Verification

Members are to present their member card when utilizing free museum admission, train rides, gift shop discount, facility rental discount, or claiming free book / T-shirt. If the member does not have their card physically on hand, the museum staff may verify the expiration date of the member, and if unexpired, may proceed to assist the member with utilizing their member benefits.

Member Information Privacy

Members personal information, including but not limited to legal name, mailing address, phone number, and email, are collected solely for the communication use by the Southern Forest Heritage Museum. The museum shall not release or share members personal information with other entities or persons. By providing a mailing address and purchasing a museum membership, the museum is authorized to mail museum newsletters and other appropriate museum communications.

Refunds

Memberships are considered a purchase of an item with benefits. However, if a member does not utilize their free admission, one-time guest passes, train rides, free book or T-shirt, gift shop discount, facility rental discount, or other explicitly named benefits of membership as outlined but this policy, members are not entitled to a full or partial refund of membership cost. However, in the case of facility rentals or train rides, if the museum event calendar or mechanical functionality of train rides preclude or makes utilization of member benefits unavailable for the member within the membership year, at the discretion and approval of the executive director, the member may utilize the free train rides and facility rental discount as soon as expediently possible when the use opportunity arises even if membership is expired.



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Volunteer Membership

For approved museum volunteers, the “Volunteer Membership” category is free and at no cost to the volunteer. Those persons interested in becoming a museum volunteer need to contact the museum executive director and volunteer coordinators. Volunteer members are governed by the Southern Forest Heritage Museum Volunteer Policy.

Guest Passes

One-time guest admission passes are included in membership categories. All persons using guest admission passes must be accompanied by a named member on the membership card when visiting the museum.

Personal Memberships

- 1. Volunteer: FREE for approved volunteers**
 - a. No cost for approved museum volunteers
 - b. Free admission anytime for volunteer member
 - c. One-time use guest admission passes: 1 pass
 - d. Biannual newsletters
- 2. Individual: \$30**
 - a. Free Admission: 1 guest
 - b. Free Train Rides: 1 guest
 - c. One-Time Use Guest Admission Passes: 1 pass
 - d. Biannual Newsletters
- 3. Small Family: \$60**
 - a. Free Admission: 2 guests
 - b. Free Train Rides: 2 guests
 - c. One-Time Use Guest Admission Passes: 2 passes
 - d. Biannual Newsletters
- 4. Large Family: \$120**
 - a. Free Admission: 4 guests
 - b. Free Train Rides: 4 guests
 - c. One-Time Use Guest Admission Passes: 4 passes
 - d. 10% Gift Shop Discount
 - e. Biannual Newsletters
- 5. Bronze Member: \$200**
 - a. Free Admission: 6 guests
 - b. Free Train Rides: 6 guests
 - c. One-Time Use Guest Admission Passes: 6 passes



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- d. 10% Gift Shop Discount
- e. Biannual Newsletters
- f. One free T-shirt or one free book
- 6. Gold Member: \$500**
 - a. Free Admission: 8 guests
 - b. Free Train Rides on Saturdays: 8 guests
 - c. One-Time Use Guest Admission Passes: 8 passes
 - d. 10% Gift Shop Discount
 - e. Biannual Newsletters
 - f. 10% Facility Rental Discount
 - g. One free T-shirt AND one free book
- 7. Platinum Member: \$750**
 - a. Free Admission: Everyone in your party
 - b. Free Train Rides: Everyone in your party
 - c. One-Time Use Guest Admission Passes: 10 passes
 - d. 10% Gift Shop Discount
 - e. Biannual Newsletters
 - f. 10% Facility Rental Discount
 - g. One free T-shirt AND one free book

Corporate Memberships

- 1. Bronze: \$350**
 - a. Two named contacts on membership
 - b. 5 free admission one-time guest passes
 - c. Biannual newsletter
 - d. 10% facility rental discount
 - e. One free book of choosing
- 2. Silver: \$600**
 - a. Two named contacts on membership
 - b. 10 free admission one-time guest passes
 - c. Biannual newsletter
 - d. 15% facility rental discount
 - e. One free book of choosing
- 3. Gold: \$750**
 - a. Two named contacts on membership
 - b. 15 free admission one-time guest passes
 - c. Biannual newsletter
 - d. 20% facility rental discount
 - e. One free book of choosing



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Executive Director Delegation

The museum Executive Director can delegate any task or action contained within this policy to a member of the museum staff as needed or as appropriate. Written documentation needs to be provided to the board president on which staff member is handling which roles/tasks. However, ultimate responsibility for policy enforcement still falls to the Executive Director and this responsibility cannot be delegated.